

**Administrative branch of**

**Environmental Health Services**

**NOTIFICATION OF FOOD SALES**

Section 12 of the Food Act 297/2021

**PLEASE NOTE!** **The notification must be submitted to Environmental Health Services no later than 4 working days before the event at which the sale is to take place**

 Date of arrival \_\_\_\_\_\_\_\_\_\_\_Dno\_\_\_\_\_\_\_\_\_\_

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| **1. Notification of movable food premises** |
|  The municipality/joint municipal authority that has approved/processed the notification of the movable food (operations registered):Decision number/number of the certificate issued on the notification of the movable food premises:  |
| **2. Sales/serving event** |
| Event and event organiser:      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Place of sale/serving (address):      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates and times:       at:       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_       at:       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **3. Food business operator’s details** |
| Name and contact details of the company/operator and person responsible | Name of company/operator      | Name of person responsible      |
|  | Postal address      |
|  | Postal code and city      | Business ID/personal identity code      |
|  | Phone number of person responsible      | Email of person responsible      |
| **4. Description of operations** |
| Operations | [ ]  Food preparation [ ]  Selling of food products [ ]  Serving of food products, number of customer seats      pcs  |
| List of food products to be prepared/sold | [ ]  Unpackaged, please specify:       |
|  | [ ]  Packaged, please specify:       |
|  | [ ]  Frozen, please specify:       |
|  | The seller has: [ ]  a hygiene passport [ ]  a health status statement/salmonella certificate |
| Source of supply /preparation location of the food products | [ ]  Source of supply of the food products, please specify:[ ]  Are the food products prepared/handled in advance before the event, which ones, how and where:  |
| Place of sale | [ ]  Tent/marquee [ ]  Cart [ ]  Car [ ] Other, please specify      [ ]  the place of sale has a dust-free floor (asphalt, tarp, etc.) |
| Equipment at place of sale | [ ]  Refrigeration equipment      pcs [ ]  Thermal bag      pcs [ ]  Grill/cooker      pcs [ ]  Freezer      pcs [ ]  Paella pan      pcs [ ]  other, please specify   |
| Customer-facing droplet protectionat place of sale | [ ]  The point of sale/preparation is protected with a plexiglas screen/similar manner[ ]  The point of preparation is otherwise separated from customers |
| Domestic water supply  | [ ]  Connected to the water supply network [ ] Tank water that meets the quality requirements for domestic waterWater supply point:      Domestic water at point of sale: [ ]  cold [ ]  warm |
| Hand hygiene arrangements | [ ]  hand washing point with soap, disposable paper towels [ ]  disinfecting hand sanitiser or wipes |
| Cleaning of tools, equipment and serveware during selling | Cleaned where and how:       [ ]  Serving is done using disposable serveware |
| Staff toilet arrangements and hand washing | [ ]  Toilets designated by the holder of the market area [ ]  Agreement with other food premises on the use of toilets[ ]  Movable toilet with hand washing point (soap and disposable paper towels) |
| Customer toilet arrangements and hand washing | [ ]  Customer toilets, where and how many?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  The toilet hand washing point has soap and paper towels[ ]  The toilet has disinfecting hand sanitiser or wipes |
| Waste management | Description of the collection of solid and liquid waste at the place of sale:     [ ]  Customer waste containers arranged |
| Transport of food products | Estimated transport time:       [ ]  Transport operations approved/notification processed [ ]  Transport in thermal bags [ ]  Refrigerated vehicle [ ]         |
| Storage of food products outside of sales times |       |
| Cleaning/storage of sales furniture and tools outside of sales times |       |

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| **PLEASE NOTE! IF YOU ARE THE ORGANISER OF A MAJOR PUBLIC EVENT, ALSO FILL IN THE FORM “NOTIFICATION OF MAJOR PUBLIC EVENT”****The following documents related to the operations must be available for inspection at the point of sale:*** **own-check system**
* **records of hygiene passports and health status statements**
* **the movable food premises’ approval decision / certificate of the processing of the notification**

**The operator’s contact details must be viewable by customers.** |

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| Date and place         | Signature      |
| Tel.        | Name in block letters      |

Form approved on 9 February 2022, updated 16.10.2023.

Personal data will be registered in Environmental Health Services’ information system. The privacy statement of the system can be viewed at the City of Porvoo Environmental Health Services’ office at the address Tekniikankaari 1 A, 06100 Porvoo and online at <https://www.porvoonymparistoterveydenhuolto.fi>